

# **BOARD FOR JUDICIAL ADMINISTRATION**



**WASHINGTON  
COURTS**

## **MEETING PACKET**

**FRIDAY, October 21, 2022  
9:00 A.M.**

**VIDEOCONFERENCE**

# Board for Judicial Administration Membership

## ***VOTING MEMBERS:***

**Chief Justice Steven González**, Chair  
Washington State Supreme Court

**Judge Tam Bui**, Member Chair  
District and Municipal Court Judges' Association  
Snohomish County District Court

---

**Judge Alicia Burton**  
Superior Court Judges' Association  
Pierce County Superior Court

**Judge Anne Cruser**  
Court of Appeals, Division II

**Judge Jennifer Forbes**, President  
Superior Court Judges' Association  
Kitsap County Superior Court

**Judge Marilyn Haan**  
Superior Court Judges' Association  
Cowlitz County Superior Court

**Judge Dan Johnson**  
District and Municipal Court Judges' Association  
Lincoln County District Court

**Commissioner Rick Leo**, President  
District and Municipal Court Judges' Association  
Snohomish County District Court

**Judge Mary Logan**  
District and Municipal Court Judges' Association  
Spokane Municipal Court

**Judge David Mann**  
Court of Appeals, Division I

**Justice Raquel Montoya-Lewis**  
Washington State Supreme Court

**Judge Rebecca Pennell**  
Court of Appeals, Division III

**Judge Rebecca Robertson**  
District and Municipal Court Judges' Association  
King County District Court

**Judge Michael Scott**  
Superior Court Judges' Association  
King County Superior Court

**Judge Jacqueline Shea-Brown**  
Superior Court Judges' Association  
Benton/Franklin Superior Court

## ***NON-VOTING MEMBERS:***

**Judge Sam Chung**, President-Elect  
Superior Court Judges' Association  
King County Superior Court

**Dan Clark**, President  
Washington State Bar Association

**Judge George Fearing**  
Presiding Chief Judge  
Court of Appeals, Division III

**Judge Jeffrey Smith**, President-Elect  
District and Municipal Court Judges' Association  
Spokane County District Court

**Terra Nevitt**, Interim Executive Director  
Washington State Bar Association

**Dawn Marie Rubio**  
State Court Administrator



## Board for Judicial Administration (BJA)

Friday, October 21, 2022 (9 a.m. – noon)

Zoom Meeting

### AGENDA

<b>1. Call to Order</b> <b>Welcome and Introductions</b>	Chief Justice Steven González Judge Tam Bui	9:00 a.m.
<b>2. Innovating Justice Awards</b> Presentation of Awards	Chief Justice Steven González Judge Tam Bui	9:05
<b>3. Presentation: WSBA</b> Information Sharing	Terra Nevitt	9:40
<b>4. BJA Task Forces and Work Groups</b>  Alternatives to Incarceration  Court Security  Remote Proceedings	Judge Katie Loring/Jeanne Englert  Judge Rebecca Robertson/ Penny Larsen  Penny Larsen	10:00 Tab 1
<b>Break</b>		10:20–10:30
<b>5. Standing Committee Reports</b>  Budget and Funding Committee  Court Education Committee  Legislative Committee  Policy and Planning Committee	Judge Mary Logan/ Chris Stanley  Judge Tam Bui/Judith Anderson  Judge Michael Scott/ Brittany Gregory  Judge Rebecca Robertson/ Penny Larsen	10:40- 11:00 Tab 2
<b>6. Legislative Advocacy</b> <b>OJLR Guide:</b> Information sharing	Brittany Gregory	11:00-11:10 Tab 3
<b>7. Interbranch Advisory Committee</b> Information sharing	Adrienne Stuart Chief Justice Steven González	11:10-11:20
<b>8. Motion: Approve September 16, 2022 Minutes</b>	Chief Justice Steven González	11:20 Tab 4

<b>9. Information Sharing</b> BJA Business Account Summary	Judge Tam Bui	11:25 Tab 5
<b>10. Adjourn</b>		12:00
Persons who require accommodations should notify Jeanne Englert at 360-705-5207 or <a href="mailto:jeanne.englert@courts.wa.gov">jeanne.englert@courts.wa.gov</a> to request or discuss accommodations. While notice five days prior to the event is preferred, every effort will be made to provide accommodations, when requested.		

**Next meetings: Location TBD if not listed**

- November 18, 2022 – 9:00 – 12:00 Joint BJA and CMC Meeting - Zoom**
- February 17, 2023 – 9:00 – 12:00**
- March 17, 2023 – 9:00 – 12:00**
- May 19, 2023 – 9:00 – 12:00**
- June 16, 2023 – 9:00 – 12:00**

# TAB 1



October 21, 2022

## RE: Alternatives to Incarceration Task Force Report

The kick off meeting was September 16 and the next meeting is October 19.

The goal of this strategic initiative is for pre-trial and post-sentencing incarceration alternatives to be uniformly available to courts throughout the state regardless of the courts resources and the person's ability to pay.

At the first meeting, members shared hopes for the Task Force, issues to be addressed, and desired priorities.

### Priorities shared from the group:

- **Education:** Education for policy creators, policy implementors, and the public in terms of the role that bail and incarceration are supposed to serve. Combatting negative perception is important. Humanizing the individuals and the problem is really impactful. We hear controversy about alternatives, we as a group need to understand the individual and community benefits. Highlighting the benefits to all such as people get jobs, housing, and support families.
- **Harm Reduction:** For those directly involved, their families, and the community at large.
- **Accessibility to resources:** Accessibility to resources especially in rural communities are needed for success (housing to cell phones).
- **Advocacy:** Advocating to use existing tools and help create access to new ones.
- **Funding:** Developing sustainable funding for community resources (and often developing community resources, i.e. lacking in drug treatment facilities and counselors) especially in lower tax based/small/rural communities.
- **Diverse voices:** Hearing from people with lived experiences (especially those who were previously incarcerated) and victims (many times those incarcerated are also victims). Consider disproportionality of Black, indigenous and persons of color communities.
- **Collaboration:** Community partnerships are important. Increase communication between counties. Multi-disciplinary sharing/education to better understand roles.
- **Decrease amount of incarceration.** Increase success rate of integration back into the community. Number of individuals going into the system that have behavioral health issues. Jails are not appropriate to address behavioral health issues.

Members will discuss/identify activities, work groups and timelines at the October meeting.

October 21, 2022

**TO:** Board for Judicial Administration (BJA) Members

**FR:** Judge Sean O'Donnell and Judge Rebecca Robertson  
Co-Chairs, BJA Court Security Task Force

**RE:** REPORT OF THE COURT SECURITY TASK FORCE

The Court Security Task Force met on September 26, 2022, to review the final decision package requesting \$5 million in ongoing funding to establish a Rural & Small Court Security Matching Grant Program. There were no comments on the fiscal or policy aspects of the request, but a couple of stylistic suggestions were made. One suggestion was to refer to the clients of victim advocates as traumatized victims and witnesses.

The advocacy plan for the next legislative session was discussed. The materials from last session are being revised. This session, the master list of advocacy tasks will include a follow up section so that members who reach out to stakeholders will check in with those stakeholders by mid-session to encourage them to contact legislators and use the advocacy materials provided by the Task Force. Brittany Gregory and Chris Stanley spoke about specific legislators to target. This information will be added to the master list and members will sign up to talk with specific legislators.

Two more meetings with Boards of County Commissioners took place on October 3, 2022, with Garfield and Columbia County Commissioners, via zoom. Both meetings were positive and commissioners will support the funding request. Members decided to draft a letter of support for the funding request and ask all the county commissioners in rural jurisdictions to sign in order to show legislators there is local government support for court security.

The next meeting will be in November to finalize the master list activities and begin the advocacy work to support the decision package.

# TAB 2



October 13, 2022

**TO:** Board for Judicial Administration Members

**FROM:** Judge Tam Bui, BJA Court Education Committee Chair  
Judge Douglas J. Fair, BJA Court Education Committee Assistant-Chair

**RE:** Court Education Committee Report

The Association Education Committees have made the decisions to go back in-person spring programs this year. They continue to work toward identifying global educational content that could be delivered via webinars or via the Annual Conference.

The AOC Education Team is working with the Association committees to secure venues and develop overall costs for in-person events. Additional one-time-only funding was awarded to the CEC which was allocated to help defray the increase in costs for everything. The CEC budget, which has not changed in decades, is no longer adequate to provide the basic in-person educational needs in order to deliver content that is suitable for online education.

The Education Team is moving sessions from the 2022 spring programs and the Washington Judicial Conference into the LMS. Currently there are 100+ registered users and the Education Team continues to conduct “campaigns” which focus on specific court users and introduces them to the LMS and the programs that may be of interest to them and their line-staff.

The Education Team has met with an ad hoc ARLJ 14 (Mandatory Education for District and Municipal Court Administrators), and if approved by the CEC, we will submit it to the BJA for review at the November meeting. The rule goes into effect January 1, 2023.

The new 2023 Judicial College format will consist of pre-/post-requisites; a shortened, in-person program; and a shortened, virtual program. Over the past two years, some Judicial College content was developed into eLearning modules and now reside only within the Learning Management System. These pre-/post-requisites are **required** for the attendees to take. The in-person program will focus on transition to the bench, networking, leadership, trauma-informed practices and mentorship, along with specific tracks developed for each court level. The following week there will be a series of separate online sessions, by court level, and one plenary sessions.

**Work in Progress**

Court Education Committee's Strategic Planning.

Implementation and maintenance of ALRJ 14 which is effective January 1, 2023.



October 21, 2022

**TO:** Board for Judicial Administration (BJA) Members  
**FROM:** Judge Rebecca Robertson, Chair, Policy and Planning Committee (PPC)  
**RE:** REPORT OF POLICY AND PLANNING COMMITTEE

---

**2022 Committee Work Plan Update:**

**Workplace Harassment Recommendations from Gender and Justice Report**

The PPC, in conjunction with the Washington Center for Court Research, will present a list of potential implementation actions to the Chair and staff of the Gender and Justice Implementation Committee for discussion and action. The PPC implementation suggestions are to establish a list of training and reference resources that courts can access and to conduct a brief survey of court administrators to learn how harassment investigations are handled and to determine which courts have adopted the Model Anti-Harassment Policy.

**Adequate Funding Work Group**

The PPC members discussed ideas for next steps. The revised scope and project plan are in development and will be discussed further at the October meeting. One area of focus discussed was following up on the recommendations in the [Local Funding Survey Report](#) of 2021. Potential activities will be conducting focus groups or interviews with smaller and rural courts regarding their funding needs and experiences. The other area of focus discussed is on building relationships with local government associations. Potential activities will be inviting members of Washington State Association of Counties (WSAC) and Association of Washington Cities (AWC) to a meeting to discuss local funding of superior, district, and municipal courts.

# TAB 3





# A Guide to Developing Judicial Talking Points



# The Process

- 1 Identify Your Issue
- 2 Know Your Audience
- 3 Organize and Refine Your Argument
- 4 Make a Direct Statement and Request
- 5 Follow Up

**NOTE** This guide is purely informational and is in no way mandated or required for use. This guide provides a brief overview along with recommendations on how to prepare for your presentation or discussion of proposals for policy or legislation. Developing your talking points is not linear; the process will be iterative. The best talking points incorporate feedback and research.

# 1 Identify Your Issue

## PHASE: BACKGROUND RESEARCH

### What is the issue?

- Rely on facts to support your claim.
- Are you highlighting a new issue that has yet to be addressed?
- Are you amending existing legislation?
  - What existing gap are you addressing with your proposal?

### Who does your proposal affect?

- How does it affect them?
- Who will be responsible for implementing the changes to address your issue/gap?

### Why is this issue important?

- To you?
- To your audience?
- To the general public?

### What else needs to change for your proposal to be successfully implemented?

## 2 Know Your Audience

### PHASE: BACKGROUND RESEARCH

#### Who does your proposal effect?

- What stakeholders will be involved in changing or implementing the policy/legislative proposal?
- These individuals' input should be included within planning and drafting.

#### Background research list of potential opponents and supporters

- Review their biography
  - Find commonalities (goals and interests)
  - For legislators:
    - » Look into committee membership
      - Does your bill fit into a specific committee agenda?
    - » Find prior bill proposals/sponsorships (if available)



# 3 Organize and Refine Your Argument

## PHASE: BACKGROUND RESEARCH

### Identify:

- Issue/Problem/Gap
- Proposal w/ Action Items
- What is the intended outcome of your proposal?
  - Identify potential unintended consequences of proposal as well.
- Have a colleague review your work for cohesiveness.

### Anticipate opposing arguments

- Identify and prepare counter arguments
- Concede when needed, but circle back to commonalities.

### Adjust arguments to relate to those commonalities.

- Negotiation and compromise are necessary within this process.
- Pick three to five of your strongest talking points, and adjust them to fit within their lens(es).

# 4 Make a Direct Statement and Request

PHASE: WRITING AND REFINING YOUR TALKING POINTS

## Make your statement

- Issue/Problem/Gap
  - Rely on evidence and fact
- Proposal w/ Action Items
  - Include background research for context
- Intended Outcome
  - Include the potential for unintended consequences (if applicable)
- Audience member role

## Incorporate the commonalities

- Remember to come back to your common ground – maybe someone doesn't support the reason for your proposal but they support parts of it and the overall end goal (or vice versa).

## Ask directly for what you are needing

- Be direct in the type of support you are asking for.
  - This will differ depending on your audience. (*Refer back to Step 2*)

# 4 Make a Direct Statement and Request

PHASE: WRITING AND REFINING YOUR TALKING POINTS

## **Allow audience to provide initial reactions and feedback for proposal.**

- Address concerns (keep it simple)
  - If you did background research you should be able to respond to these factually.
  - Concede when necessary, and circle back to agreed upon goals/points within proposal.
- Acknowledge questions that you need to do more research to answer and connect with member to follow up.

# 5 Follow Up

## PHASE: WRITING AND REFINING YOUR TALKING POINTS

### **Did anyone have questions you need to do more research for?**

- Individual follow ups (if possible). Do not spam the whole audience with answers to questions unless asked/requested.

### **Incorporate feedback/input (if applicable)**

- Did evidence presented in response to your identified issue shift your stance?
  - Incorporate or note and explain why it is not being incorporated for future questions/feedback of similar substance.

### **General follow-up and thank you to be sent to all involved.**

- Request for feedback or input after giving audience a chance to process (within 48 hours of presentation).

# Example Proposal

DO NOT DISSEMINATE

## Jury Diversity Package Proposals

The Jury Diversity Package contains four subproposals aimed at increasing jury diversity and juror response rate.

### **BACKGROUND INFORMATION FOR PACKAGE PROPOSAL**

- Courts across the country struggle with an under-representation of racial and ethnic minorities in their jury pools.
- Black, Indigenous, and women of color are underrepresented in jury pools statewide according to a 2016-17 Washington State juror demographic study and as detailed in the Washington Courts 2021 Gender Justice Study: How Gender and Race Affect Justice Now, indicating they may face more significant barriers to service.
- Studies have shown that racially diverse juries spend more time deliberating, make fewer errors, and result in fairer trials than non-diverse juries. Individuals before the court are promised a “jury of their peers,” and jury pools lacking diverse representation can deny a defendant access to constitutionally guaranteed protections.
- The Jury Diversity Package capitalizes on the interest of our legislative branch colleagues by offering policies that will increase data collection on the demographics of Washington juries and eliminate barriers affecting juror participation.

# Example Proposal

CONTINUED • DO NOT DISSEMINATE

## Subproposal 1: Continues the 2021 MJC Jury Demographic Survey

### BACKGROUND INFORMATION

- The survey collects data on a juror's race, ethnicity, age, sex, employment status, educational attainment and income, and is currently funded until the end of FY23.
- The data collected by the survey will help the courts better understand why marginalized groups experience more obstacles to participating on juries, and should be continued as a statewide mandate, as monitoring jury demographics is the only way for the courts to ensure that juror pools are representative of their communities.

# Example Proposal

CONTINUED • DO NOT DISSEMINATE

## Subproposal 2: Establishes a pilot project to explore if free childcare would increase jury diversity and juror response rates

### BACKGROUND INFORMATION

- In 2019, the Minority and Justice Jury Diversity Task Force identified adequate childcare as a high priority to potential jurors. Providing childcare could alleviate economic burdens and barriers to juror participation, particularly for minority and low-income populations. We would like to explore how childcare affects juror participation and jury diversity.
- Further, as a part of the 2021 Gender Justice Study, the Washington State Gender and Justice Commission also conducted a pilot project to analyze quantitative and qualitative data associated with the only two Washington State free on-site court childcare programs: The Children’s Waiting Room in Spokane and the Maleng Regional Justice Center (MRJC) program in Kent.
  - The study was concluded before the courts were able to determine whether it is a model that other courts across Washington should implement.
  - This proposal would request funding to finish analyzing the data from the Gender and Justice Study to determine if another pilot project is needed.
- This proposal would request funding to finish analyzing the data from the Gender and Justice Study to determine if another pilot project is needed.

# Example Proposal

CONTINUED • DO NOT DISSEMINATE

## Subproposal 3: Increasing Juror Pay

### BACKGROUND INFORMATION

- In 2000, the Washington State Jury Commission identified increased pay as the foremost jury reform needed in the state.
- In 2006, the legislature funded a temporary study to answer if increased juror pay would broaden citizen participation.
- No analysis was conducted to determine whether the increased jury compensation was sufficient to compensate for lost wages and associated costs (i.e., travel, parking, childcare).
- Financial hardship is one the most popular reasons to excuse a potential juror, we want to redo the juror pay pilot project selecting two counties for a limited pilot project, so the courts can collect data on how increasing juror pay effects jury diversity.

### STAKEHOLDER CONSIDERATIONS

- Companies that employ 50+ must provide full pay for employees summonsed for jury duty. Pay must be equal to a normal day's wage.
  - Note: If we are requiring employers to provide this pay we also need to create/ amend penalties for violation.
  - Funding to increase juror pay would be needed for:
    - » Jurors who work for companies with less than 50 employees
    - » Unemployed Jurors



# Example Proposal

CONTINUED • DO NOT DISSEMINATE

## Subproposal 4: Addition of Email Summons for Jury Service

### BACKGROUND INFORMATION

- The Department of Licensing (DOL) and Secretary of State (SOS) provide data to WaTech, who then merges the data and creates a potential duplicates list. This list is then passed along to the courts by the Administrative Office of the Courts (AOC), so that courts can build their jury source list.
- Currently, in Washington, all summons must be sent via US mail or personal service under RCW 2.36.095.
- This proposal would call for DOL and SOS to share email addresses with AOC, so courts would have the option of emailing jury summons in addition to mail/personal service.

### STAKEHOLDER CONTRIBUTIONS

- This bill should not be mandated, it is permissive for courts to add email summons in addition to the mailing/personal service of jury summons.

# TAB 4



**Board for Judicial Administration (BJA) Meeting**  
**Friday, September 16, 2022, 9:00 a.m. – 12:00 p.m.**  
Videoconference

**DRAFT MEETING MINUTES**

**BJA Members Present:**

Chief Justice Steven González, Chair  
Judge Tam Bui, Member Chair  
Judge Alicia Burton  
Judge Samuel Chung  
Judge George Fearing  
Judge Jennifer Forbes  
Judge Marilyn Haan  
Judge Dan Johnson  
Commissioner Rick Leo  
Judge Mary Logan  
Judge David Mann  
Terra Nevitt  
Judge Rebecca Pennell  
Dawn Marie Rubio  
Judge Michael Scott  
Judge Jeff Smith  
Brian Tollefson

**Guests Present:**

Ellen Attebery  
Jim Bamberger  
Esperanza Borbora  
Ashley Callan  
Judge Angelle Gerl  
Judge Fred Gillings  
Robert Mead  
Judge Sean O'Donnell  
Tammie Ownbey  
Tori Peterson  
Judge Judith Ramseyer  
Judge Kevin Ringus  
Adrienne Stuart  
Gabriel Villarreal  
Justice Mary Yu

**Administrative Office of the Courts  
(AOC) Staff Present:**

Nicole Ack  
Crissy Anderson  
Judith Anderson  
Jeanne Englert  
Heidi Green  
Brittany Gregory  
Sondra Hahn  
Kyle Landry  
Penny Larsen  
Heather Ligtenberg  
Carl McCurley  
Dirk Marler  
Allison Lee Muller  
Stephanie Oyler  
Haily Perkins  
Christopher Stanley  
Caroline Tawes

### Call to Order

Chief Justice González called the meeting to order at 9:02 a.m. and welcomed the participants.

### BJA Member Orientation

Judge Bui referred members to the *BJA Member Guide* and discussed the BJA goals, participation of the members, and other information contained in the *Member Guide*.

### Small Group Discussions

Participants were asked to discuss the following questions and give a brief report, sharing one or two highlights.

1. What is one thing we can do to improve morale and well-being with staff?
  - Raising staff pay, recognition of staff work and perseverance during the pandemic; communicating with staff on a regular basis, especially communicating a sense of purpose to staff;
  - Encourage a fun and healthy environment; consider flex time; courts struggle with funding and communicating about this issue with local commissioners and cities; we need to find a way to help courts create a better public image of courts and make sure they are adequately funded. If courts were adequately funded, staff could have better pay;
  - Create a sense of belonging and teamwork; support each other.
2. What can we do to recruit and retain staff?
  - Make sure people feel valued and have updated job descriptions; equitable pay; recruiting people of color; compensate staff if they have additional skills;
  - Create sense of warmth and teamwork; offer competitive pay.
3. What is one way in which I can help promote the Board's goals this year?
  - Contact legislators regarding funding needs; be active in workgroups; enlist others who can be helpful; reach out to the community to raise public trust and confidence; raise the threshold of accountability by going to community events;
  - Communication between parts of BJA is essential to reach goals;
  - BJA must speak with one voice.

If participants have additional discussion points they can send that information to Jeanne Englert.

### BJA Bylaws

The Court of Appeals requested a change to the BJA bylaws. The bylaws have not been reviewed for four years, and Jeanne Englert requested volunteers from each court level to meet with her once or twice to review the bylaws.

Volunteers were Chief Justice González, Judge David Mann, Judge Jennifer Forbes, and Commissioner Rick Leo.

#### Presentation: Public Trust and Confidence Committee (PTC)

Justice Yu reviewed the work and mission of the PTC. New governing documents for the PTC were created, in part, to provide a process for a change in leadership. The proposed new charter was included in the meeting materials.

**It was moved by Chief Justice González and seconded by Commissioner Leo to approve the Public Trust and Confidence Committee charter and name change. The motion carried unanimously.**

The new title of the Committee will be the Public Engagement and Education Committee (PEEC).

#### BJA Task Forces and Work Groups

##### Alternatives to Incarceration Task Force

The Alternatives to Incarceration Task Force kickoff meeting is this afternoon. A report on the Task Force was included in the meeting materials. The meetings will be streamed live via TVW.

##### Court Security Task Force

The Task Force has been meeting this summer. They have prepared a proposal with a change in focus to presenting a shared cost model with courts. Task Force members have been meeting with county commissioners and will continue to do that. Many counties agree on the model but don't think they have funds. Chief Justice González thanked Judge O'Donnell for his work.

##### Remote Proceedings Work Group

Judge Gerl and Judge Rogers are co-chairs of this Work Group. They are currently putting together a membership list. Several Work Group members attended the Conference of Chief Justices/Conference of State Court Administrators summit on remote proceedings and have discussed what other courts are doing with remote proceedings. The Work Group plans to meet in October.

#### Other Business

##### Supreme Court Emergency Orders

Governor Jay Inslee has announced plans to lift the statewide COVID emergency orders in October. The question now is when the Supreme Court will be lifting the emergency court orders. There may be interim orders and court rules that allow some orders to continue to avoid interrupting the work of the courts. Some provisions of the orders will go through the court rule-making process so everyone can make comments. The orders are listed on the courts' public web site, and Chief Justice González

encouraged everyone to review the orders and to let him know which ones should be continued so they can be included in an interim order.

#### Public Records Exemptions Accountability Committee (Sunshine Committee)

Chief Justice González received a communication from the Public Records Exemptions Accountability Committee (Sunshine Committee) requesting input from the BJA on whether complaints to the Commission on Judicial Conduct (CJC) against judicial officers should remain confidential. The BJA discussed the importance of an independent entity reviewing complaints of judicial misconduct, and decided to defer to the CJC director and members.

#### Interbranch Advisory Committee

Chief Justice González reviewed the membership, history, and function of the Interbranch Advisory Committee. The next meeting is September 26, 2022 and will be streamed live on TVW. Chief Justice González introduced the new Interbranch Advisory Committee coordinator, Adrienne Stuart. Anyone with questions can contact Adrienne Stuart.

#### Standing Committee Reports

##### Budget and Funding Committee (BFC)

The BFC met to review the budget packages and are advancing all 21 packages to the full BJA membership.

Chris Stanley reviewed the 2023–25 biennial budget submittals from the judicial branch included in the meeting materials. Indirect rate calculations to fund back office staff at AOC were included in the 2023–25 budget packet for the first time.

The BJA members thanked Chris Stanley for his work.

**It was moved by Commissioner Leo and seconded by Judge Forbes to approve the 2023–25 biennial budget requests. The motion carried unanimously.**

##### Court Education Committee (CEC)

The CEC report was included in the meeting materials. The CEC completed an interim venue checklist to guide planning for conferences and activities. The CEC also updated its charter. There was additional text that was struck in section VII, number 1 and a misspelling in section VII, number 4.

**It was moved by Chief Justice González and seconded by Judge Forbes to approve the Court Education Committee charter with the noted corrections. The motion carried unanimously.**

Judge Bui noted that Judith Anderson will receive the 2022 Karen Thorson Award from the National Association of State Judicial Educators (NASJE) to recognize an educator who has made a significant contribution to judicial branch education.

#### Legislative Committee (LC)

The LC met over the summer to review and analyze the 2023 legislative proposals. Brittany Gregory reviewed the proposals and asked the BJA to endorse three of the proposals and support one. The BJA members were asked to endorse the jury diversity package proposal; the eliminating reporting requirements for RCW 9.73.120 proposal; and the additional judge for Snohomish County District Court proposal. The BJA members were asked to support the fourth proposal, the Superior Court pro tempore compensation proposal.

There was a discussion on whether BJA should endorse rather than just support the fourth proposal. Judge Forbes proposed adding the fourth proposal to the endorsed proposals.

**It was moved by Judge Forbes and seconded by Chief Justice Gonzalez to approve the first three BJA legislative proposals. The motion carried with one abstention.**

**It was moved by Chief Justice González and seconded by Judge Mann to approve support of but not endorse the fourth BJA legislative proposal as proposed. The motion failed with three in favor, five opposed, and one abstention.**

**It was moved by Judge Forbes and seconded by Commissioner Leo to approve endorsement of the fourth BJA legislative proposal. The motion passed unanimously.**

There are a few other proposals that are not ready for legislation. A work group will be formed to examine these proposals.

#### Policy and Planning Committee (PPC)

The PPC worked on strategic initiatives at their last meeting. Their focus now is on how to proceed with the Adequate Funding Work Group. Members of the Gender and Justice Commission will attend the October PPC meeting to discuss recommendations from the *Gender and Justice Report*.

#### May 20, 2022 Meeting Minutes

**It was moved by Chief Justice González and seconded by Judge Forbes to approve the May 20, 2022, meeting minutes. The motion carried unanimously.**

### Information Sharing

- Judge Pennell reported that the Court of Appeals will return to in-person sessions.
- Judge Forbes pointed out that the Salary Commission efforts are moving forward. She thanked Brittany Gregory and her team and AOC communications staff for the report included in the meeting materials.
- Chief Justice González reported that the Supreme Court has begun in-person oral arguments, which will be held in the Cherberg Building. The Supreme Court will be resuming the traveling court on October 5, 2022. Chief Justice González introduced new law clerk Gabriel Villarreal.
- Judge Mann has been joined in Division I by new judges Janet Chung, Ian Birk, and Michael Diaz. Judge Mann just completed a nine-day training at the National Judicial College with the Environmental Law Institute and is putting together a package on educational materials.
- Judge Scott said that King County Superior Court is now able to use one courtroom for each trial due to improvements in public health conditions.
- Terra Nevitt announced next Thursday there will be a virtual presentation of the Washington Bar Association APEX awards. The award of merit has been renamed the Chief Justice Mary Fairhurst Award of Merit.
- Judge Bui said she is teaching civics in schools this year and it is going well.

Chief Justice González thanked the participants.

### Adjourn

The meeting adjourned at 11:46 a.m.

### **Recap of Motions from the September 16, 2022 Meeting**

<b>Motion Summary</b>	<b>Status</b>
<b>Approve the Public Trust and Confidence Committee charter and name change.</b>	Passed
<b>Approve the 2023–25 biennial budget requests.</b>	Passed
<b>Approve the Court Education Committee charter with the noted corrections.</b>	Passed
<b>Approve the first three BJA legislative proposals.</b>	Passed
<b>Approve support of but not endorse the fourth BJA legislative proposal as proposed.</b>	Failed
<b>Approve endorsement of the fourth BJA legislative proposal.</b>	Passed
<b>Approve the May 20, 2022 meeting minutes.</b>	Passed

### **Action Items from the September 16, 2022 Meeting**



<b>Action Item</b>	<b>Status</b>
<u>May 20 BJA Meeting Minutes</u> <ul style="list-style-type: none"> <li>• Post the minutes online</li> <li>• Send minutes to the Supreme Court for inclusion in the En Banc meeting materials.</li> </ul>	Done Done

# TAB 5

**BJA BUSINESS ACCOUNT**  
SECOND QUARTER 2022 SUMMARY

APRIL-MAY-JUNE ACTIVITY SUMMARY			
ITEM	WITHDRAWALS	DEPOSITS	BALANCE
<b>BEGINNING BALANCE</b>			<b>\$11,651.24</b>
<b>TOTAL EXPENDITURES</b>	<b>306.28</b>		<b>-306.28</b>
<b>TOTAL DEPOSITS</b>		<b>\$0.00</b>	<b>0</b>
<b>ENDING BALANCE</b>			<b>\$11,344.96</b>

**BJA BUSINESS ACCOUNT**  
**SECOND QUARTER 2022 ACTIVITY DETAIL**

DATE	CK #	TO	FOR	AMOUNT	CLEARED
5/9/2022	3808	CAROLINE TAWES	INNOVATING JUSTICE AWARDS	147.69	YES
5/17/2022	3809	CAROLINE TAWES	MATT AND FRAME FOR DEPARTING BJA MEMBERS	158.59	YES
			TOTAL EXPENDITURES	306.28	

DEPOSIT DATE	AMOUNT
	0

NO ACTIVITY HAS TAKEN PLACE SINCE MAY 17, 2022.